

## Mid Devon District Council

### Decent and Affordable Homes Policy Development Group

Tuesday, 22 March 2016 at 2.15 pm  
Exe Room, Phoenix House

Next ordinary meeting  
Tuesday, 24 May 2016 at 2.15 pm

Those attending are advised that this meeting will be recorded

## Membership

Cllr P J Heal  
Cllr Mrs E M Andrews  
Cllr Mrs H Bainbridge  
Cllr W J Daw  
Cllr Mrs G Doe  
Cllr R J Dolley  
Cllr R Evans  
Cllr J D Squire  
Cllr L D Taylor

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notice of appointment of substitutes.
- 2      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.
- 3      **Minutes** (*Pages 5 - 6*)  
To approve as a correct record the minutes of the special meeting held on 25 February 2016 (copy attached).
- 4      **Chairman's Announcements**  
To receive any announcements that the Chairman may wish to make.

- 5     **Financial update for the nine months ended 31 December 2015**  
(Pages 7 - 24)  
To receive a report from the Head of Finance presenting a financial update in respect of the income and expenditure so far in the year.
- 6     **Performance and Risk for the Third Quarter of 2015-2016** (Pages 25 - 30)  
To receive a report from the Head of Communities and Governance providing Members with an update on performance against the Corporate Plan and local service targets for 2015/16 as well as providing an update on the key business risks.
- 7     **Housing Services Allocations Policy** (Pages 31 - 46)  
To receive a report from the Head of Housing and Property Services. Social housing is a valuable resource and the Council needs to ensure that those homes in the District which become available for letting are allocated appropriately in order to make best use of the stock. The revised Allocations Policy sets out the approach to the use of preference labels on adverts for available properties. The Group are asked to agree the revised policy, which has been reviewed.
- 8     **Welfare Reform** (Pages 47 - 50)  
To receive a briefing paper from the Housing Services Manager regarding Welfare Reform.
- 9     **Chairman's Annual Report 2015/16** (Pages 51 - 52)  
To receive the Chairman's annual report on the work of the Policy Development Group since May 2015 which will be submitted to Council on 27 April 2016.
- 10    **Identification of items for the next meeting**  
Members are asked to note that the following items are already identified in the work programme for the next meeting:
- Financial Monitoring
  - Performance and Risk Outturn Report for 2015/16
  - Fire Safety Policy
  - Succession and Assignment Policy
  - Private Sector Housing Renewal Policy
  - Service Standards Review

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 14 March 2016

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or if you would like a copy of the Agenda in another format (for example in large print) please contact Sarah Lees on:

Tel: 01884 234310

E-Mail: [slees@middevon.gov.uk](mailto:slees@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.